

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
AGENDA
January 6, 2016**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandrianj.gov) as required by the Open Public Meetings Act. Meeting Called to order at _____ PM

ROLL CALL: Committeeman Garay, Committeeman Pfefferle, Committeeman Abraham and Attorney Dragan

FLAG SALUTE:

COMMITTEE REPORTS:

Each Committee Chair needs to contact the Clerk's office after their Re-Organization meetings to report new officers. The Clerk will be available at the beginning of your Re-Org meetings to swear in new members if requested.

- ENVIRONMENTAL COMMISSION REPORT:
- FARMLAND/OPEN SPACE:
- PARK & RECREATION REPORT:
- ROAD CHAIRMAN'S REPORT:

PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:

OLD BUSINESS:

- Pepe Property-Remediation /Future Plans
- DPW Garage Survey/Planning Board Application
- Speeding Study for Woolf, Rick, and Senator Stout Roads

NEW BUSINESS:

- Recycling Program
- 26th Watershed-Wide Annual Stream Clean-up
- Raritan Headwaters Association Donation of \$300.00
- Resolution 2016-031 Supporting Sustainable Jersey Municipal Certification Program

RESOLUTION 2016 – 031 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM

WHEREAS, a sustainable community seeks to optimize quality of life for its residents

by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Alexandria Township strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, Alexandria Township hereby acknowledges that the residents of Alexandria Township desire a stable, sustainable future for themselves and future generations; and

WHEREAS, Alexandria Township wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically sound, local government practices; and

WHEREAS, by endorsing a sustainable path Alexandria Township is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of Alexandria Township, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community:

NOW THEREFORE, BE IT RESOLVED, that to focus attention and effort within Alexandria Township on matters of sustainability, the Alexandria Township Committee wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED, by the Alexandria Township Committee of Alexandria Township that we do hereby authorize Michele Bobrowski, Municipal Clerk to serve as Alexandria Township's agent for the Sustainable Jersey Municipal Certification process and authorize her to complete the Municipal Registration on behalf of Alexandria Township.

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- Resolution 2016-032 Establishing a Green Team

**RESOLUTION 2016 – 032 TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A GREEN TEAM
ADVISORY (GTA) COMMITTEE**

WHEREAS, the Township Committee of the Township of Alexandria strives to save tax dollars, assure clean air and water, improve working and living environments to build a

community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Township Committee of the Township of Alexandria wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “Green” issues, the Township Committee wishes to establish a Green Team Advisory Committee (GTA); and

WHEREAS, the Township Committee of the Township of Alexandria wants to begin the process of focusing on “Green” issues by starting a green fair with the five sending districts of Delaware Valley Regional HS. The sending districts are: Frenchtown Boro, Milford Boro, Holland Township, Kingwood Township, and Alexandria Township; and

WHEREAS, the Township Committee of the Township of Alexandria will appropriate “seed money” in their 2016 budget to begin the process of making its operations greener, and more environmentally friendly; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Alexandria that we do hereby establish a Green Team Advisory Committee consisting of eleven members who shall be residents or employees of Alexandria Township, appointed annually; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Alexandria that the Mission, Goals and Objectives for the GTA through December 31, 2016 are established as follows:

Mission

The Alexandria Township Green Team Advisory Committee will advise the township committee on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

Goals:

To become a Sustainable Jersey certified municipality trying to maintain either Bronze or Silver certification annually by completing required actions from the Sustainable Jersey actions list. Some of these actions for 2016 are to consist of:

1. Compiling a list of open space/farm preservation properties/plans
2. Green Business Recognition Program to support and campaign local businesses
3. Holding a Green Fair for the Community to engage in sustainable practices at home
4. Community Outreach of Sustainable practices

Objectives:

1. Collaborate with township employees, service providers and other governmental agencies to share resource information and ideas consistent with the Mission of the GTA.
2. Encourage participation of all employees to solicit ideas on green initiatives.
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Develop strategies for sustainable green initiatives in municipal operations.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Alexandria that the following persons are hereby appointed to the GTA for 2016 and are eligible to serve until replaced though an updated resolution or ordinance:

FIRST NAME LAST NAME POSITION REPRESENTATIVE:

Michele Bobrowski-Township Employee/Township Clerk

Glenn Griffith-Township Employee/DPW Foreman

Mary Jo Tufaro- Township Resident/Chair of the Park/Rec Commission

Jay Arancio-Township Resident/Chair of the Environmental Commission

Doug Schmitt-Township Resident/Environmental Commission Member

Dave Scarinci- Township Resident/Environmental Commission Member

Mike Flynn- Township Resident/Environmental Commission Member

Adrienne Crombie- Township Resident/Environmental Commission Member

Judy Tucker- Township Resident/Environmental Commission Member

Matthew Golden- Township Resident/Environmental Commission Member

Michelle Garay-Township Resident/Township Committee

- Resolution 2016-033 Phoenix Financial Agreement

**RESOLUTION# 2016-033 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY
OF HUNTERDON, STATE OF NEW JERSEY
PHOENIX PROFESSIONAL AGREEMENT**

WHEREAS, the Township of Alexandria, County of Hunterdon, State of New Jersey is required to have Continuing Disclosure: and

WHEREAS, the Township CFO has reviewed the requirements and various firms that can provide such service: and

WHEREAS, it is in the best interest of the Township to properly maintain the disclosures and the Township of Alexandria has sufficient funds to pay for the annual fee;

NOW THEREFORE BE IT RESOLVED, that the Township of Alexandria hereby authorizes the agreement with Phoenix Advisors, LLC to provide Continuing Disclosure at an annual rate of \$950.00 for up to three (3) outstanding issues plus \$100.00 for each additional outstanding issue.

- Resolution 2016-034 Authorizing Tax Assignment B-23, L-2

**RESOLUTION 2016-034 TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY AUTHORIZING ASSIGNMENT
BLOCK 23 LOT 2**

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and

WHEREAS, Stephen J. Potter, has presented an offer to purchase, by assignment, Certificate of Sale 2015-004 on Block 23 Lot 2, known as 34 Senator Stout Rd. and assessed to Goodwin, Laurence Jr. & Janet Felz, in the amount of \$18,556.12, being the

full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Alexandria hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector.

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- Resolution 2016-035 Authorizing Tax Assignment B-4, Lot 14 Q0345

RESOLUTION 2016-035 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR AUTHORIZING ASSIGNMENT BLOCK 4 LOT 14 (FORMERLY KNOWN AS BLOCK 4 LOT 14Q0345)

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and

WHEREAS, Stephen J. Potter, has presented an offer to purchase, by assignment, Certificate of Sale 2012-001 on Block 4 Lot 14 (formerly known as Block 4 Lot 14Q0345), known as 264 Goritz Rd., Bloomsbury NJ 08804 and assessed to Titus Ranch East LLC, in the amount of \$6,053.87, being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Alexandria, hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector.

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- Resolution 2016-047 Proposed Replacement of County Bridge A-52 & Approach Roadway at Route 519 over the Harihokake Creek

RESOLUTION 2016-047 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REGARDING THE PROPOSED REPLACEMENT OF COUNTY BRIDGE A-52 & APPROACH ROADWAY AT ROUTE 519 OVER THE HARIHOKAKE CREEK

WHEREAS, the Township of Alexandria has received notice that the County of Hunterdon intends to replace County Bridge A-52 and improve the approach of County Route 519 over the Harihokake Creek in the Township of Alexandria and County of Hunterdon in order to improve the structural integrity and geometric features of the bridge structures which have been determined by the Hunterdon County Engineer to be obsolete and deficient; and

WHEREAS, the County Engineer has proposed various alternatives to the improvement project in a fact sheet which was presented at a public meeting held on November 5, 2015 at the Everittstown Garage in the Township; and

WHEREAS, a copy of the fact sheet is attached hereto as Schedule A; and

WHEREAS, the Alexandria Township Committee has considered the various alternatives presented by the County and agrees with Alternative #5, which it understands is also the recommendation of the County Engineer ; and

WHEREAS, the Township Committee also prefers that topsoil and grass seeding be provided adjacent to the bridge instead of a concrete sidewalk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, requests the County of Hunterdon to choose and approve alternative #5 with respect to the improvements to be made in connection with the County Bridge A-52 replacement project as set forth on the summary sheet attached hereto as Schedule A and further requests that instead of installing a concrete sidewalk along the new bridge, that it be improved with topsoil and grass.

BE IT FURTHER RESOLVED that the Township Committee requests the County to coordinate an acceptable detour route and notice of construction in advance of the start of same with the Township Engineer.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that the Municipal Clerk is directed to provide a copy of this resolution to the Hunterdon County Engineer and the Hunterdon County Freeholders.

ENGINEER'S REPORT:

APPROVAL OF MINUTES:

- November 4, 2015 Twp. Committee Special Meeting
- December 9, 2015 Twp. Committee Meeting
- December 9, 2015 Executive Meeting
- December 28, 2015 Twp. Committee Special Meeting
- December 28, 2015 Executive Meeting

PUBLIC COMMENT ON GENERAL MATTERS:

CORRESPONDENCE:

- A letter dated November 18, 2015 was received from the State of New Jersey Department of Environmental Protection (NJDEP) regarding Van's Self Storage B-17.01, L-7 noting that a Final Warning Letter was issued to Van's Self Storage dated October 21, 2015 regarding unauthorized placement of fill material within the combined flood hazard area of the Harihokake Creek (a Category -1 watercourse) and the Delaware River in 2006. Van's Self Storage needs to file a permit application and submit a proposal with the NJDEP. Failure to do so will result in further enforcement action by the NJDEP. Van's Self Storage is proposing to compensate for the unauthorized fill material on the site by removing existing storage containers associated with the Van's Self Storage commercial storage facility sufficient to equalize the available volume of flood storage for the site.
- DEP News Release: Department of Environment Protection Recommends Best Practices for Wood Burning During Colder Months
 - 1.) With colder weather on the way, the Department of Environmental Protection is reminding New Jersey residents to take steps to reduce their impact on air quality when burning wood for heat, whether in fireplaces, wood stoves, or outdoor wood boilers.

The DEP recommends following these guidelines for burning wood at home:
 - 2.) Allow wood to season before burning it. Seasoning entails allowing the wood to sit outdoors for at least six months. Seasoned wood is darker, has cracks in the end grain and sounds hollow when smacked against another piece of wood.
 - 3.) Use a wood moisture meter to test the moisture content of wood. Wood burns most efficiently when its moisture content is below 20 percent.
 - 4.) Stack wood neatly off the ground with the top covered to protect the wood from rain and snow.
 - 5.) Start fires with newspaper and dry kindling. Keep fires burning hot.
 - 6.) Regularly remove ashes to ensure proper airflow.
 - 7.) Never burn garbage, cardboard, plastics, wrapping materials, painted materials or pressure-treated wood in your stove or fireplace.

- 8.) Keep anything flammable - including drapes, furniture, newspapers and books - far away from any wood-burning appliance. Keep an accessible and recently inspected fire extinguisher nearby.
- 9.) Consider using an indoor air HEPA filter in the same room as a stove or fireplace. A study by the University of British Columbia indicates these filters can reduce indoor particle pollution by 60 percent.
- 10.) State regulations and some municipal ordinances prohibit the emission of visible smoke from outdoor wood boilers. Wood boilers heat a fluid that is circulated in homes and buildings for heating purposes. Under state regulations, these boilers may only emit visible smoke for three minutes every half-hour to allow for start-up.
- 11.) In deciding how to heat your home this winter and reduce your exposure to fine particles from wood smoke, DEP recommends upgrading to a U. S. Environmental Protection Agency-certified wood stove or fireplace insert. The newer equipment will reduce air pollution and is much more energy efficient.

For more information on wood burning in New Jersey, visit: <http://www.nj.gov/dep/baqp/woodburning.html>

- **JCP & L Visual Inspections on Transmission Lines**

The Haverfield Corp. will be performing Comprehensive Visual Inspections (CVI's) on the 230kV transmission lines in the JCP&L Region starting January 4th 2016. The CVI patrols on these lines are expected to take 3 to 4 weeks for completion and are therefore expected to be complete by the end of January, weather permitting. The CVI patrols are a slow-speed, close-up, detailed inspection of the lines and hardware. The helicopter will be flying slowly (approximately 10 mph) along the lines and will often hover and/or circle for a close inspection of the facilities, particularly at the individual structure locations.

The flight crew provides information on their daily location to both Transmission Lines Maintenance and the FCC, and the pilot will be in communication with any local airports when in their airspace. Please share this information as appropriate.

The helicopter scheduled for these patrols is Black with red lettering, MD 500 with registration (tail) number N8330P.

- **Reward Offered in New Jersey Bald Eagle Shooting**

The United States Fish and Wildlife Service and the New Jersey Division of Fish and Wildlife are seeking information leading to the conviction of the person or persons responsible for shooting and injuring a bald eagle found in Pittstown, New Jersey. The Humane Society of the United States and The Humane Society Wildlife Land Trust are offering a reward of up to \$5,000 for this information, in addition to a \$2,500 reward from the U.S. Fish and Wildlife Service.

According to the USFWS, the wounded eagle was found in the Shy Creek residential development of Pittstown on December 7, 2015. An examination revealed that the eagle had been recently shot. The eagle sat perched in a tree for several days with a severely broken leg, before rescuers could capture the bird and take it to a rehabilitation center.

Terri Edwards, spokeswoman with the USFWS, said: "Shooting a bald eagle is a serious crime and we urge anyone with information about this case to come forward."

Kathleen Schatzmann, New Jersey state director for The HSUS, said: "This senseless shooting of our national symbol is a serious crime and we are appalled at the blatant cruelty involved. We are grateful to the U.S. Fish and Wildlife Service and the New Jersey Division of Fish and Wildlife for their diligent efforts to bring the offender to justice."

Shooting an eagle is a violation of two federal laws: the Bald and Golden Eagle Protection Act, as well as the Migratory Bird Treaty Act. Someone convicted under those laws could face imprisonment of up to one and a half years with maximum fines of \$100,000 and \$15,000, respectively.

Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

_____ A confidential or excluded matter under Federal or State Law or Court Rule.

_____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

_____ A matter constituting an unwarranted invasion of an individual's privacy rights.

_____ Collective Bargaining Agreement or negotiation of the Agreement.

 X Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

Kluber Appraisal COAH

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

X Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

**Toll Brothers
DPW Contract**

 Matters falling within the attorney-client privilege.

 Personnel matters involving a specific employee or officer of the Township.
Township Committee Meetings

 Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.

4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.

5. This Resolution shall take effect immediately .

MOTION TO ADJOURN